

**2016-18 VBEA OFFICER PETITION and/or
2016 VEA CONVENTION DELEGATE PETITION**

NAME: _____ SCHOOL: _____

SOCIAL SECURITY #: _____ - _____ - _____ HOME PHONE: _____

Please read and sign the Requirements of Delegates to NEA/VEA Conventions and Conference Attendees ON THE BACK of this sheet.

The following twenty-five (25) VBEA members petition the VBEA Election Committee to place my name on the ballot for the office of _____ (write in: President, Vice-President, Secretary, or Treasurer) and/or the position of VEA Convention Delegate in Virginia Beach (circle VEA Convention Delegate).

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PETITION DEADLINE: Friday, April 22, 2016, 5:00 p.m., VBEA office.

- 1. _____ 14. _____
- 2. _____ 15. _____
- 3. _____ 16. _____
- 4. _____ 17. _____
- 5. _____ 18. _____
- 6. _____ 19. _____
- 7. _____ 20. _____
- 8. _____ 21. _____
- 9. _____ 22. _____
- 10. _____ 23. _____
- 11. _____ 24. _____
- 12. _____ 25. _____
- 13. _____

OFFICER CANDIDATES: Write-ups (200 words or less) **AND 2"x3" B/W photo** are due by 5:00 p.m., **Friday, April 22, 2016, in the VBEA office.** Speeches may be given at the May 16, 2016, AR meeting.

Virginia Beach Education Association

(Reference: Operating Procedures – Section IV)

**Requirements of Delegates to NEA/VEA Conventions
and Conference Attendees**

Section IV FUNDED DELEGATES TO NEA-VEA CONVENTIONS

- A Funding Allocations to NEA/VEA Conventions
The number of VBEA delegates to the NEA/VEA convention that will receive funding and the amount of funding they will receive shall be determined by the Association Representative Assembly by December of each year. These decisions shall be based upon the anticipated costs for each delegate, the amount of moneys available, and the Board of Directors' recommendations.
- B. Persons Utilizing Association Funds for Conventions and Conferences
1. Candidates for delegate to the NEA/VEA convention and/or conferences must meet the following requirements:
 - a. Be a VBEA member in good standing; and,
 - b. Meet all election requirements found in the Constitution.
 2. Funded persons shall fulfill the following requirements:
 - a. Attend all VBEA AR meetings following election to delegate status (convention);
 - b. Attend all local and state pre-convention meetings (convention);
 - c. Attend all assigned caucus meetings at the NEA and VEA conventions;
 - d. Attend all assigned open hearings and critical issues meetings;
 - e. Attend all business meetings;
 - f. Attend all sessions of conferences;
 - g. When deemed necessary by the President, be required to complete a daily expense log containing a record of meals, lodging, transportation, and miscellaneous expenses incurred while representing the VBEA; and,
 - h. Funded delegates to VEA and NEA conventions shall be provided professional/association leave in order that they not be forced to take annual leave or personal leave to attend.
 3. Attendance Procedures shall be as follows:
 - a. The President/designee(s) will maintain a record of those persons absent from any session or part of the convention/conference;
 - b. It is the responsibility of any individual who is absent for a portion or entire session to notify the President or designee(s), indicating the reason for the absence;
 - c. The President shall determine whether an absence from a session or portion thereof is excusable or inexcusable; and,
 - d. Any person who fails to undertake said duties and responsibilities may have their expense appropriation reduced accordingly or be asked to return an appropriate amount. Said amount will be determined by a vote of the Board, upon recommendation of the President. This decision may be appealed to the AR Assembly.

I have read and agree to abide by the requirements above.

Signature of Delegate

Virginia Beach Education Association

(Reference: Operating Procedures – Section III. ASSOCIATION LEADERSHIP)

Requirements of Board of Director

A) District Director

1. In organizing the district, the Director shall:
 - a. Organize and promote membership
 - b. Develop, through the ARs, the Association Cadre Team in each building (as described in 203-ACT); and,
 - c. Ensure AR elections and representation in each building.
2. In communicating Association information and concerns, the Director shall:
 - a. Establish various two-way communication channels with ARs and adhere to schedule; and,
 - b. Identify and assist in problems concerning distribution of materials from VBEA office.
3. As a resource person, the Director shall:
 - a. Provide ARs and district members information;
 - b. Establish a link between buildings and other resource persons, i.e., staff, officers of the Association, committee chairpersons, other reps; and,
 - c. Assist ARs in grievance processing.
4. As a policy maker, the Director shall:
 - a. Be in attendance and participate in decision making at the Board of Directors' meetings;
 - b. Be in attendance and participate in decision making at the AR assemblies; and,
 - c. Make corporate decisions.
5. As an information gatherer, the Director shall:
 - a. Solicit opinions, ideas and concepts concerning Association programs, activities, and decisions;
 - b. Encourage membership involvement and participation in Association surveys; and,
 - c. Provide requested materials to the VBEA officers and staff.
6. For the purpose of representation, a District Director assigned to a work location outside of the district after June 1 may continue to represent that district on the Board of Directors for the remainder of the term for which they were elected.

I have read and agree to abide by the requirements above.

Signature